 UAEU	Information Technology Policies Manual	Policy Number	IT-15	
		Effective Date	12-Aug-2018	
	Subject	Information Technology Project Management Policy	Most Recent Review Date	15-Apr-2018
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15. Information Technology Project Management Policy

Overview

Project Management Policy enables DoIT to manage IT projects in a common and consistent application of project management principles in accordance with best practice disciplines across DoIT. A uniform project management framework promotes consistency and better control of IT projects, thereby reducing risks and increasing project successes.

Scope


This policy applies to all information technology projects within DoIT in accordance to DoIT project management methodology.

Objective

1. Ensures information technology projects at the UAEU are managed in accordance with DoIT methodology throughout the duration of the project.
2. Ensures Projects are effectively managed within the limitations of Scope, Quality, Resources (Time and Budget) and Risk.
3. Ensures appropriate project management governance and control is established.
4. Ensures communication, quality and risk management plans are developed and executed throughout a project's life.
5. Ensures appropriate authorization and acceptance is established throughout the life of a project.
6. Ensures stakeholders communication is inclusive.
7. Ensures post implementation reviews are conducted and actively used to improve the conduct of project delivery.
8. This policy is established to support the university community in the management of information technology projects by application of standardized project management principles, tools, and methods.

Policy

1. Information technology projects will be managed in accordance with best practices promoted by the internationally recognized Project Management Institute (PMI), appropriately tailored to the specific circumstances of the University.
2. Projects that engage IT consulting or implementation firms to assist with project management may apply additional best practices provided by these firms.
3. Project managers will possess professional credentials and/or an appropriate level of project management training or experience.
4. All IT Projects across DoIT must adhere to the approved DoIT Project Management methodology.

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5. Oversight of all IT projects within DoIT will be undertaken by the Project Management Unit (PMU).
6. Project Owners and Sponsors must align their projects with the UAEU and their department strategy and goals.
7. All IT project requests must be submitted online and evaluated according to the approved DoIT Project Portfolio Management framework.
8. A Business Case must be included for all proposed IT Projects prior to project selection process and project funding being authorized.

Definitions and Abbreviations

PMI	Project Management Institute
PMO	Project Management Office
Project	A temporary endeavor undertaken to create a unique product, service, or result (<i>PMBOK</i> ® Guide and standards)
Project Management	The application of knowledge, skills, tools, and techniques to mitigate risk, control budget, and manage scope of tasks.