Definitions and Abbreviations

The Definitions and Abbreviations used in these policies and procedures have the following meanings, unless otherwise is indicated in the text:

- **Academic Year**: A one-year period established annually in the official University calendar
- **CIO**: Chief Information Officer
- **Chancellor**: The Chancellor of the United Arab Emirates University
- **Dean**: The Dean of the College
- **DoIT**: The University Information Technology Division
- **Faculty Member**: Professors, Associate Professors, and Assistant Professors
- **HR Department**: Human Resources Department
- **ID**: Identification
- **IT**: Information Technology
- **Law**: Federal Law No. (4) for 1976 on the Establishment and Organization of the UAEU
- **Manual**: A policies and procedures manual is a functional guide for conducting the operations of a division or a department. The manual typically consists of policies, procedures and signatory authority matrix
- **Network**: The United Arab Emirates University Network
- **Network Devices**: any physical component that forms part of the underlying connectivity infrastructure for a network, such as a router, switch, hub, bridge, gateway, etc.
- **OS**: Operating System such Windows, Mac, Linux, UNIX.
- **Patch**: A fix to a known problem with an OS or software program. For the purposes of this
- **Policy**: A policy is a guide to decision-making under a given set of circumstances within the framework of corporate objectives, goals and management philosophies
- **Procedure**: A procedure is a series of steps followed in a definite regular order that ensures the consistent and repetitive approach to actions
- **Provost**: The Deputy Vice Chancellor for Academic Affairs & Provost
- **Registrar**: Dean, Admission and Registration Deanship
- **Students**: Male and female Students
- **UAE**: The United Arab Emirates
- **University, or UAEU**: The United Arab Emirates University
- **University Community**: All UAEU faculty members, staff, and students
- **University Council**: The Governing Board of the United Arab Emirates University
- **Update**: A new version of software providing enhanced functionality and/or bug fixes
- **Users**: any person who authorized to use UAEU IT resources
- **Vice Chancellor**: The Vice Chancellor of the United Arab Emirates University
- **Vendor**: any organization that do business with the UAEU