 <b>UAEU</b>	<b>Admission and Registration Policies Manual</b>	Policy Number	AE-05
		Effective Date	12-Aug-2018
	<b>Subject</b> Academic Standing, Enrollment Eligibility, and Progress	Most Recent Review Date	15-Apr-2018
		Due Date for Next Review	01-Sep-2021
	<b>Responsible Office:</b> Associate Provost for Students Affairs	Page Number	1 of 1

## 5. Academic Standing, Enrollment Eligibility, and Progress

### Overview

Covers policies and procedures relating to the determination of student academic standing including: good academic standing, academic probation, academic dismissal, notification of academic standing, and internal transfer.

### Scope



Applies to all students and all academic and related administrative units of the University except those in the College of Medicine and Health Sciences.

### Objective

Ensures that the determination of student academic standing, continued eligibility for enrollment, and academic progress functions of the University are conducted in a manner that is consistent with academic principles, standards, and expectations of the University appropriate with its educational mission and academic programs, and operates with necessary integrity, fairness, consistency, and effectiveness.

### Policy

1. At the end of each academic semester, each student's academic standing will be determined on the basis of the student's term and/or Cumulative Grade Point Average (CGPA) as one of the following: Good Academic Standing, Academic Probation, or Academic Dismissal.
2. A student's academic standing at the end of an academic semester will determine the student's eligibility to continue enrollment in a subsequent semester, to progress within the University or degree program.

 جامعة الإمارات العربية المتحدة United Arab Emirates University  	<b>Admission and Registration Procedures Manual</b>	Related Policy	AE-05
		Effective Date	12-Aug-2018
	<b>Subject</b> Academic Standing, Enrollment Eligibility, and Progress	Most Recent Review Date	15-Apr-2018
		Due Date for Next Review	01-Sep-2021
	<b>Responsible Office:</b> Associate Provost for Students Affairs	Page Number	1 of 2

## Procedures of Policy No. (5) - Academic Standing, Enrollment Eligibility, and Progress

### 1. Good Academic Standing



An undergraduate student with a Cumulative Grade Point Average (CGPA) of (2.00) or higher (on a scale of 4) at the end of an academic semester is classified as in Good Academic Standing.

### 2. Academic Probation

- a) The first time an undergraduate student ends an academic semester with a CGPA below (2.00) points after studying twenty one (21) credit hours, will be placed on First Academic Probation.
- b) A student placed on Academic Probation for the first time or second time will be:
  - 1) Permitted to continue in registration in the next regular semester with a reduced credit load not to exceed (13) credit hours.
  - 2) Permitted to seek transfer to a different College in the University or change his/her major.
- c) A student on Academic Probation must raise his/her CGPA to at least (2.00) points within the next semester following receipt of the academic probation notice to be in Good Academic Standing.
- d) A student on Academic probation whose CGPA at the end of any semester following the first Academic Probation he/she is registered is below (2.00) points will be placed on Second Academic Probation.
- e) A student on Second Academic Probation whose CGPA is below (2.00) points at the end of any semester following the Second Academic Probation will be placed on Third Academic Probation and will be Academically Dismissed from the University.
- f) If a student receives Third Academic Probation with CGPA not less than (1.8 points) and expected to complete the graduation requirements within one academic year he/she will be given a chance for one semester to raise the CGPA to (2.00 points) otherwise he/she will receive the Fourth probation and will be Academically Dismissed from the University.
- g) Summer Semester is not counted in the calculation of the academic probation periods.
- h) Student who raised his/her CGPA through courses evaluation will be allowed to register more than 13 credit hours.
- i) In all circumstances, a student is not allowed more than three academic probation notices throughout his/her period of study at the University. Except the cases in (F).
- j) The Admission and Registration Deanship, in coordination with the student's College will send the academic probation notice to the student's email account.

### 3. Notification of Academic Standing

- a) A student is considered to be in Good Academic Standing, unless noted to the contrary on the student's academic record in the University's Student Information System.

 جامعة الإمارات العربية المتحدة United Arab Emirates University  	<b>Admission and Registration Procedures Manual</b>	Related Policy	AE-05
		Effective Date	12-Aug-2018
	<b>Subject</b> Academic Standing, Enrollment Eligibility, and Progress	Most Recent Review Date	15-Apr-2018
		Due Date for Next Review	01-Sep-2021
	<b>Responsible Office:</b> Associate Provost for Students Affairs	Page Number	2 of 2

- b) Notifications of changes in a student's academic standing are provided by the Admission and Registration Deanship Office to the Dean of the student's College at the end of the grading cycle for each academic semester and at any other time the student's academic standing changes.
- 1) Both the Dean of the student's College and the Admission and Registration Deanship Office are responsible for notification of the student of any changes in the student's academic standing.
  - 2) Official notification of change in academic standing will be through student's email account.

#### 4. Internal Transfer and Academic Standing

- a) Students in Good Academic Standing may transfer among Colleges according to the procedures and deadlines established by the University.
  - 1) Incoming transfers may be limited due to instructional capacity and admission standards required to maintain international accreditation or recognition held by the College.
  - 2) Incoming transfers to any college are required to complete any College-wide degree requirements either through enrollment or substitution of equivalent credit or thorough challenge exams.
  - 3) Transfer students from within the University are not required to complete duplicate General Education requirements. General Education requirements are University-wide requirements applicable across Colleges.
  - 4) Special limitations and academic qualification requirements apply to transfer into the College of Medicine and Health Sciences.
  - 5) Students are normally allowed to transfer only once during their UAEU degree programs.
  
- b) A Student who received an academic probation is allowed to change college one time only in line with the regulations and deadlines fixed by the University. The college concerned is required to assess academic status according to the following:
  - 1) Accurate evaluation of the student's transcript and academic records.
  - 2) Discard courses considered irrelevant to the student study plan in the college he/she wishes to transfer to.
  - 3) Identify courses that the student should register in and the required grades to raise his/her GPA.
  - 4) If there is evidence that the student is able to raise his/her GPA during the course he/she can transfer to his/her new college.
  - 5) Assist the student in the registration process to select courses that will enable him/her to raise his/her GPA.
  
- c) Only courses that will be part of the student's new degree program will be included in the student's CGPA calculation.