عمادة القبول والتسجيل
Admission & Registration Deanship

جامعة الإمارات العربية المتحدة
United Arab Emirates University

دليل المستخدم

خدمة تقديم طلب

التحويل بين الكليات

The Student's Guide to Transferring between Colleges

WISC
Senior College and
Univertity Commission

"جامعة المستقبل"
"The University of the Future"

Internal Transfer between colleges

التحويل من كلية إلى أخرى داخل الجامعة

UAEU regulations allow students to transfer internally from one college to another **only once during his/her enrollment at the University.** The transfer applications will be submitted online through eServices or UAEU mobile application during the announced dates on the academic calendar. To accept a student's transfer application from a college to another, he/she should meet the terms & conditions. Student need to contact the college want to transfer to know the terms & conditions.

تتيح أنظمة الجامعة للطالب التحويل بالرغبة الشخصية من كلية إلى أخرى **مرة واحدة طوال مدة دراسته** حيث يقوم الطالب بتقديم طلب التحويل إلكترونياً أو من خلال تطبيق الهواتف الذكية UAEU app في الموعد المنصوص عليه في التقويم الجامعي، ويُشترط لقبول طلب تحويل الطالب من كلية إلى أخرى بالجامعة، تحقيق جميع الشروط الخاصة بكل كلية. وعلى الطالب التواصل مع الكلية المراد التحويل اليها لمعرفة الشروط والمتطلبات.

Steps to apply for internal transfer between colleges:

خطوات تقديم طلب التحويل بين الكليات :

1. Go to UAEU portal https://my.uaeu.ac.ae
2. Choose "**eServices**"
3. Click on "**Student**"
4. Click on "**Student College Transfer"**
5. Below page will display transfer application and conditions.
6. Select college (First option) and **Optional** select (Second option).
7. Application will complete by **clicking Submit**

Note: **If the student has sponsor, he/she will not be able to submit the request until has submitting the sponsor approval document.**

Welcome Khulood Khaled Omar Al M   Form.

General Internal Transfer Conditions :

Students may transfer among colleges according to the procedures and deadlines established by the University:

- Internal transfer to any college may be limited due to instructional capacity and admission standards required to maintain international accreditation or recognition held by the College.
- Internal transfer to any college requires complete any College-wide degree requirements, either through enrollment or substitution of equivalent credit and achieving EMSAT tests score set by the college.
- The student must be in Good Academic Standing (Students who are under probation are not allowed to apply for internal transfer).
- Student must contact the Advising Unit to know their required transfer conditions such as:
    - Required GPA.
    - Interview.
    - Grades of certain courses.
- Students are normally allowed to transfer only once during their UAEU degree programs.
- Student who has scholarships must provide approval from their sponsorship and upload in the system.
- A student should not have finish more than 50% of credit hours in his/her current college in order to apply for Internal transfer.
- Special limitations and academic qualification requirements apply to transfer into the College of Medicine and Health Sciences (you can check college website for these requirements).
- Student may check the status of their transfer application through e-Services
- Cancellation of transfer application must be done before the Add/ Drop week through e-Services or by contacting Registration department

Student Information:

Student Name	
Home College	

If Number is incorrect or empty . Please update using the option under the Personal Information Tab
Mobile No

Important Note :lists below contain the colleges allowed to transfer to , each student will have different lists depending on his/her own case.

First Option *   Medicine & Health Sciences ▾   Second Option "Optional"   Information Technology ▾
Please note that your 2nd option will be taken into consideration if the 1st transfer was rejected

MD Major *   Doctor of Medicine ▾

Reason/Comments for Transfer [   ]

Upload Sponsor Approval Document *   [Choose File] transfer.jpg

[Back to Student Menu] [Submit]

After Submit, the student can review his/her application, update or cancel it during <u>transfer period and before make any decision</u>.

✓ You have previously applied for College transfer. Below is your application.

Yor First/Second Choices:

First Choice	Medicine & Health Sciences
Second Choice	Information Technology

Student Transfer Information :

Below is your mobile number. If it is not correct or empty, please update using the option under the Personal Information Tab

Mobile No	
Reason for Transfer	
Request Date	08-MAR-2023
Current Status	Pending

[Back to Student Menu] [Update My Request] [Cancel My Request]

Request History ■ College Transfer Guide ■ FAQ

If transfer period is closed, the student can only cancel the application.

[Back to Student Menu] [Cancel My Request]

Note: student will receive email when submitting the application and a confirmation email when the application status changes.

✔ You have previously applied for College transfer. Below is your application.

Yor First/Second Choices:

First Choice	Medicine & Health Sciences
Second Choice	Information Technology

Student Transfer Information :

Below is your mobile number. If it is not correct or empty, please update using the option under the Personal Information Tab

Mobile No	
Reason for Transfer	
Request Date	
Current Status	

[Back to Student Menu] [Updat...]

> The student can review his/her old applications submitted in previous semesters

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College Transfer History

Home > Request History

Term : Spring 2022
Request Status : Rejected not fulfilling required high school certificate
Transferred College : N/A

Choice #	College	Decision	Decision Reason	Decision Comment
First College	Medicine & Health Sciences	N/A	Rejected not fulfilling required high school certificate	

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