



# **Financial Aid System Documentation - eService**

# E-serviceخطوات التقديم لنظام المساعدات عبر ال

/صندوق رعاية الطلبة-الخدمات الطلابية مناه الطلبة الخدمات الطلابية الطلبة الطلبة الخدمات الطلابية الطلبة ا





### 28/12/2017 Student Services – Financial Aid Fund مسندوق رعاية الطلبة-الخدمات الطلابية





/صندوق رعاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund / صندوق رعاية الطلبة-



| ة الإمارات العربية المتحدة<br>United Arab Emirates Unive | جامعا<br>ersity   |
|--|---|
| Personal Information Stud                                | lent  |
| Search   | Go  |
| MAIN MENU  |   |
| Welcome, Mohammed A. Al                                  | Mansouri, to the Self Service Banner! Last web access on Dec 25, 2016 at 12:17 pm |
| » Personal Information                                   | 2   |

View addresses and phone numbers, emergency contact information, directory profile, and available surveys.

#### » Student and Financial Aid

Apply for Admission, Register, View your academic records and Financial Aid

RELEASE: 8.5

اصغط على <Click on <Student and Financial Aid



STUDENT AND FINANCIAL AID

Student

#### » Registration

Search

Personal Information

Check your registration status, class schedule and add or drop classes

» Student Records

View your holds, grades, transcripts and account summary

- » Student Account
- » Student E-Payment

4 » Part Time Student Payment Part Time Work Sheet Entry

» Al-Ain Gate Permit Entry Regust Alain Gate Permit Entry Request

» Student College Transfer Student College Transfer

» Student Financial Aid Request Apply for Financial Aid and View

» Specialization Student Specilization

» Request Electronic Documents



اضغط على <Click on <Student Financial Aid Request







| Personal Information | Student |    |
|----------------------|---------|----|
| Search               |         | Go |

# STUDENT FINANCIAL AID

Welcome Mohammed Abdulla Al Mansouri to the Financial Aid Application Form .

#### Conditions :

- Your request approval will be based on certain eligibility criteria.
- Eligibility criteria include but not limited to GPA, Student regular income and Family monthly average income.
- The Financial Aid officer will review your application and contact you.

#### Please answer the below question to proceed.

Do you have a regular income of your own ?



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### رصندوق ر عاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund /



| Select Bank                  |                |               |                      |                  |  |
|------------------------------|----------------|---------------|----------------------|------------------|--|
| Bank Name                    | Accou          | int# (IBAN) e | .g. (AE1111111) must | be 23 Characters |  |
| Cash                         | ✓ Select       | ~             | Select               | ~                |  |
| First Service                | Second Service |               | Third Service        |                  |  |
| Requested Services :         |                |               |                      |                  |  |
| Humanities & Social Sciences | 5              |               | United Arab Emirates |                  |  |
| College                      |                |               | Nationality          |                  |  |
| Student Information :        |                |               |                      |                  |  |
| FINANCIAL AI                 | D APPLICATION  | 1             |                      |                  |  |
| Search                       | Go             |               |                      |                  |  |
| Personal Information Stu     | dent           |               |                      |                  |  |

الخاص باسم الطالب وتحديد اسم البنك، إذا اخترت الخدمة النقدية (iban)إدخل رقم الحساب الدولي : **ملاحظة**. Note: Please enter the bank account number (iban) for student and select the bank name, if you choose cash service.

/صندوق رعاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund 28/12/2017



| Personal Information Student   |   |  |
|--|---|--|
| Search Go  |   |  |
| Financial Aid Applic   | ation   |  |
| Parent/Guardian Name : *   |   |  |
| Relation : *   | Select V  |  |
| Number of family member : *<br>Family member should not be more<br>than 25 years old |   |  |
| Back Next  | 8 Fill in information then click Next.<br>أدخل المعلومات المطلوبة ثم ضغط على . «Next» |  |

RELEASE: 8.4



| Personal Information Student              |   |
|---|---|
| Search Go                                 |   |
| Financial Aid Application                 |   |
| Family Income per month : *               |   |
| Any other income from any other source :  | Social Affair   |
|   | Licenses  |
| Outstanding Loan :                        |   |
| Monthly Loan installments :               |   |
| What kind of house do you live in :       | Owned<br>Rented<br>Other                                  |
| Back Next - 9 Fill in infor<br>على ."Next | mation then click Next.<br>أدخل المعلومات المطلوبة ثم ضغط |
| RELEASE: 8.4                              |   |

### رصندوق ر عاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund



| search       10       Upload documents to the correct location.         Financial Aid Application  | Personal Information Student   |  |   |
|--|--|--|---|
| Your application will not be approved without the required documents . Only file types of pdf, jpeg or jpg are accepted.        Please note, that each required document should be uploaded by itself in the specified field. Please do not combine multiple documents in one file,<br>-Please note, that if you have already uploaded a file and would like to upload a new file in the same field then the old file will be deleted.         Kequireu Documents :       Document         Document Name (.pdf, .jpeg or .jpg only)       Document         Copy of the applicant's UAEU ID       Browse         Copy of the applicant's Emirates ID       Browse         Copies of passports of family members included in the 'Number of family members' field       Browse         Guardian's recent (not more than 6 months) salary certificate/ retirement pension or mother's alimony (If applicable)       Browse         Father's Death Certificate from the Ministry of Social Affairs (If applicable)       Browse         Guardian's Unemployment Certificate (If unemployed) issued by a Sharia court       Browse         A School/College Attendance Certificate for all brothers       Browse         Applicant's bank account details including bank name, account number and IBAN.       Browse  | Search Go 10   | Upload documents to  | the correct location.<br>يرجى إرفاق الوثائق المطلوبة في مكانها الصحيج.                        |
| Your application will not be approved without the required documents . Only file types of pdf, jpeg or jpg are accepted.        Please note, that each required document should be uploaded by itself in the specified field. Please do not combine multiple documents in one file.        Please note, that each required document should be uploaded a file and would like to upload a new file in the same field them the old file will be deleted.         Kequireu Documents :         Document Name (.pdf, .jpeg or .jpg only)       Document         Copy of the applicant's UAEU ID       Browse         Copy of the applicant's Emirates ID       Browse         Copies of passports of family members included in the 'Number of family members' field       Browse         Guardian's recent (not more than 6 months) salary certificate/ retirement pension or mother's alimony (If applicable)       Browse         Copy of the employment contract approved by the employer (for private sector employees)       Browse         Recent Certificate from the Ministry of Social Affairs (If applicable)       Browse         Guardian's Unemployment Certificate (If unemployed) issued by a Sharia court       Browse         A School/College Attendance Certificate for all brothers       Browse         Applicant's bank account details induding bank name, account number and IBAN.       Browse |  |  |   |
| Required bocuments :Document Name (.pdf, .jpeg or .jpg only)DocumentCopy of the applicant's UAEU IDBrowseCopy of the applicant's Emirates IDBrowseCopy of the Family Book (for National students)BrowseCopies of passports of family members included in the 'Number of family members' fieldBrowseGuardian's recent (not more than 6 months) salary certificate/ retirement pension or mother's alimony (If applicable)BrowseCopy of the employment contract approved by the employer (for private sector employees)BrowseFather's Death Certificate (If applicable)BrowseGuardian's Unemployment Certificate (If unemployed) issued by a Sharia courtBrowseA School/College Attendance Certificate for all brothersBrowseApplicant's bank account details including bank name, account number and IBAN.Browse  | Your application will not be approved without the required doc<br>- Please note, that each required document should be uploaded by itsel<br>-Please note, that if you have already uploaded a file and would like to | cuments . Only file types of pdf, jpeg of<br>f in the specified field. Please do not comb<br>upload a new file in the same field then to | or jpg are accepted.<br>bine multiple documents in one file.<br>the old file will be deleted. |
| Document Name (.pdf, .jpeg or .jpg only)DocumentCopy of the applicant's UAEU IDBrowseCopy of the applicant's Emirates IDBrowseCopy of the Family Book (for National students)BrowseCopies of passports of family members included in the 'Number of family members' fieldBrowseGuardian's recent (not more than 6 months) salary certificate/ retirement pension or mother's<br>alimony (If applicable)BrowseCopy of the employment contract approved by the employer (for private sector employees)BrowseRecent Certificate from the Ministry of Social Affairs (if applicable)BrowseFather's Death Certificate (If applicable)BrowseGuardian's Unemployment Certificate (If unemployed) issued by a Sharia courtBrowseA School/College Attendance Certificate for all brothersBrowseApplicant's bank account details including bank name, account number and IBAN.Browse   | kequirea vocuments :   | -  |   |
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| Guardian's recent (not more than 6 months) salary certificate/ retirement pension or mother's<br>alimony (If applicable)BrowseCopy of the employment contract approved by the employer (for private sector employees)BrowseRecent Certificate from the Ministry of Social Affairs (if applicable)BrowseFather's Death Certificate (if applicable)BrowseGuardian's Unemployment Certificate (If unemployed) issued by a Sharia courtBrowseA School/College Attendance Certificate for all brothersBrowseApplicant's bank account details including bank name, account number and IBAN.Browse  | Copies of passports of family members included in the 'Number of f   | amily members' field   | Browse  |
| Copy of the employment contract approved by the employer (for private sector employees)BrowseRecent Certificate from the Ministry of Social Affairs (if applicable)BrowseFather's Death Certificate (if applicable)BrowseGuardian's Unemployment Certificate (If unemployed) issued by a Sharia courtBrowseA School/College Attendance Certificate for all brothersBrowseApplicant's bank account details including bank name, account number and IBAN.Browse  | Guardian's recent (not more than 6 months) salary certificate/ retire<br>alimony (If applicable)   | ement pension or mother's  | Browse  |
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| A School/College Attendance Certificate for all brothers Browse Applicant's bank account details including bank name, account number and IBAN. Browse  | Guardian's Unemployment Certificate (If unemployed) issued by a S  | haria court  | Browse  |
| Applicant's bank account details including bank name, account number and IBAN. Browse  | A School/College Attendance Certificate for all brothers   |  | Browse  |
|  | Applicant's bank account details including bank name, account num  | per and IBAN.  | Browse  |

I hereby certify that all the information and documents which I have submitted are true and accurate.



**RELEASE: 8** 

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Check the box to certify that information and documents are correct then submit. ضع علامة في المربع للمصادقة على أن المعلومات و المستندات المرفقة صحيحة ثم اضغط على ."Submit

### رصندوق ر عاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund /



| Personal Information           | Student  |
|--------------------------------|--|
| Search                         | Go   |
| Financial Aid                  | Application  |
| Thank you for using th<br>Back | Financial Aid Application .Financial Aid department will contact you ASAP.   |
| RELEASE: 8.4                   |  |
| You w<br>نواصل                 | ا receive a confirmation message.<br>سوف تتلقى رسالة تأكيد وسيقوم قسم صندوق رعاية الطلبة با<br>معك قريباً بخصوص طلبك |







The page shows the status of the request (approved or rejected) and the Zakat Fund file number for a cash request.

الصفحة توضح حالة الطلب موافقة او مرفوض مع رقم الملف الخاص بصندوق الزكاة لطلب <mark>الإعانه</mark> .المالية

Personal Information Student

Search

#### MY APPROVED / REJECT REQUEST

Go

| Request Type                                    | Status   | Date      | Waiting Approver for | Remarks                    |
|---|----------|-----------|----------------------|----------------------------|
| Cash<br>Expires On:21-12-2016 Zakat File #:1234 | Approved | 19-DEC-16 |                      |                            |
| Laptop<br>Device Recieve Date:19-12-2016        | Approved | 19-DEC-16 |                      |                            |
| iPad<br>Device Recieve Date:                    | Reject   | 25-DEC-16 |                      | Others<br>UAE ID missing   |
| iPad<br>Device Recieve Date:                    | Reject   | 25-DEC-16 |                      | Less than 60 Hrs Remaining |
| Back  |          |           |                      |                            |

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### رصندوق رعاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund / صندوق رعاية الطلبة-







### This page shows the status of the request (pending or in progress). الصفحة توضح حالة الطلب معلق او قيد الاجراء.

#### Personal Information Student



#### MY PENDING / IN PROGRSS REQUEST

| Request Type | Status  | Date      | Waiting Approver for     | Cancel |
|--------------|---------|-----------|--------------------------|--------|
| Cash         | Pending | 19-DEC-16 | Financial Aid Cordinator | Cancel |
| Laptop       | Pending | 19-DEC-16 | Financial Aid Cordinator | Cancel |
| iPad         | Pending | 19-DEC-16 | Financial Aid Cordinator | Cancel |
| Back         |         |           |                          |        |

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#### رصندوق ر عاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund

# UAEU التحقق و التعديل على الطلب/View & Update Request



### رصندوق ر عاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund /

# التحقق و التعديل على الطلب/View & Update Request

| Parent/Guardian Name : •   | ahmed                    |                              |
|--|--------------------------|------------------------------|
| Relation : •   | Father 🗸                 | Undate your                  |
| Number of family member : * Family member should not be more than 25 years old | 8                        |                              |
| Family Income per month: •   | 9000                     | <b>2</b> information, upload |
| Any other income from any other source :                                       | Social Affair            | documents then               |
|  |                          |                              |
|  |                          | submit.                      |
|  |                          | مكنك الان التقديل علم        |
| Monthly Loan Installments :  |                          |                              |
| What kind of house do you live in :  | ○ Owned                  | لىبانات والأوراق             |
|  | O Rented                 |                              |
|  | ⊖ Work                   | لتبونيه، نم أصغط على         |
|  | Other                    | "cubmit "                    |
| Bank Name  | Abu Dhabi Islamic Bank 🔽 | «Subinit «                   |
| Account# (IBAN) e.g. (AE1111111) must be 23 Characters Long                    | ae123456789123456        |                              |

Your application will not be approved without the required documents . Only file types of pdf, jpeg or jpg are accepte . - Please note, that each required document should be uploaded by itself in the specified field. Please do not combine multiple documents in one file.

Documents

- Family House Rental Contract (if applicable)

- Zakat Fund Form (for cash request services)

- Copy of the applicant's UAEU ID

- Copy of the applicant's Emirates ID (Front & Back)

- Copy of the Family Book (for National students)

- Copies of passports of family members included in the 'Number of family members' field

- Copy of the VISA for non-National

- Guardian's recent (not more than 6 months) salary certificate/ retirement pension or mother's alimony (If applicable)

- Copy of the employment contract approved by the employer (for private sector employees)

- Recent Certificate from the Ministry of Social Affairs (if applicable)

Father's Death Certificate (if applicable)

- Guardian's Unemployment Certificate (If unemployed) issued by a Sharia court

- Outstanding Loan Certificate from the bank with monthly intallments specified (if applicable)

- Applicant's bank account details including bank name, account number and IBAN (for the student).



28/12/20

|                   |            | Browse. |
|-------------------|------------|---------|
| View Document     | Delete Doc | ument   |
|                   |            | Browse. |
| (Zakat Form Link) |            |         |
|                   |            | Browse. |

| ملاحظات هامة:                                      |
|--|
| يرجي إرفاق الاوراق المطلوبة في مكانها الصحيح لكل . |
| فئة والا سيتم استبعاد طلبك                         |
| وفي حال ارفاق اكثر من ملف في مكان واحد سـيتم .     |
| .حفظ اخر ملف فقط                                   |
| Important Note:                                    |
| Please upload documents to the right location      |
| otherwise your request will be rejected.           |
|  |

UAEU

If your upload more than one document to the same place, the system will save only the last document.

#### /صندوق رعاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund

# عرض الطلبات السابقة/View Application History





# عرض الطلبات السابقة/View Application History



اضغط هنا، لمعرفة تفاصيل الطلب.

| Personal Information Stud | ent                      |          |              |  |  |
|---------------------------|--------------------------|----------|--------------|--|--|
| Search Go                 |                          |          |              |  |  |
| STUDENT FINANC            | CIAL AID HISTORY         |          |              |  |  |
| Application No.           | Active/In Active         | Status   | Request Date |  |  |
| 2297                      | Active                   | Pending  | 19-DEC-16    |  |  |
| Back                      |                          |          |              |  |  |
|                           |                          |          |              |  |  |
|                           | 2 Click here to see your | details. |              |  |  |

## عرض الطلبات السابقة/View Application History



This page shows your application details.

الصفحة توضح تفاصيل الطلب السابقة.

#### VIEW APPLICATION

| Parent/Guardian Name ahmee             |                           |  |
|--|---------------------------|--|
| Relation                               | Father                    |  |
| Number of family member                | 8<br>9000                 |  |
| Family Income per month                |                           |  |
| Any other income from any other source |                           |  |
| Outstanding Loan                       |                           |  |
| Monthly Loan installments              |                           |  |
| What kind of house do you live in      | <ul> <li>Owned</li> </ul> |  |
|  | Rented                    |  |
|  | Work                      |  |
|  | Other                     |  |

#### Services Requested

| Request Type | Status  | Date      | Waiting Approver for     |
|--------------|---------|-----------|--------------------------|
| Cash         | Pending | 19-DEC-16 | Financial Aid Cordinator |
| Laptop       | Pending | 19-DEC-16 | Financial Aid Cordinator |
| iPad         | Pending | 19-DEC-16 | Financial Aid Cordinator |

#### Documents

- Family House Rental Contract (if applicable)

View Document





# Financial Aid Office

# صندوق رعاية الطلبة

البريد الكتروني:

### Email: <u>financialaids.office@uaeu.ac.ae</u>

| Tel/الهاتف  | Location/المكان   | Time/الوقت                                  | Gender/فئة    |  |  |
|-------------|---|---|---------------|--|--|
| 97137135484 | B3 - 1011 القرية الطلابية، رقم المبنى<br>Student Village, building number: B3 - Room 1011 | مساءً 3:00 -صباحا 7:30<br>7:30 am – 3:00 pm | Female/طالبات |  |  |
| 97137135456 | G2 - 0011 القرية الطلابية، رقم المبنى<br>Student Village, building number: G2 - Room 0011 |   | Male/طلاب     |  |  |

### رصندوق ر عاية الطلبة-الخدمات الطلابية Student Services – Financial Aid Fund /